

Strata Property Act
Form-B (section 59)
INFORMATION CERTIFICATE

The Owners, Strata Plan _____ [the registration number of the strata plan] certify that the information contained in this certificate with respect to Strata Lot _____ [strata lot number as shown on strata plan] is correct as of the date of this certificate.

[Attach a separate sheet if the space on this form is insufficient].

- a) Monthly strata fees payable to the owner of the strata lot described above _____
- b) Any amount owing to the Strata Corporation by the owner of the strata lot described above (other than an amount paid into court, or to the Strata Corporation in trust under section 114 of the *Strata Property Act*) _____
- c) Are there any agreements under which the owner of the strata lot described above takes responsibility for expenses relating to alterations to the strata lot, the common property or the common assets?
_____ Yes _____ No *[attach copy of all agreements]*
- d) Any amount that the owner of the strata lot described above is obligated to pay in the future for a special levy that has already been approved _____
The payment is to be made by _____ [month, day, _____ year] _____
- e) Any amount by which the expenses of the Strata Corporation for the current fiscal year are expected to exceed the expenses budgeted for the fiscal year (*See attached Balance Sheet*) _____
- f) Any amount in the contingency reserve fund minus any expenditures which have already been approved but not yet taken from the fund (*See attached Balance Sheet*) _____
(*See attached AGM minutes*)
- g) Are there any amendments to the bylaws that are not yet filed in the land title office?
_____ Yes _____ No *[attach copy of all amendments]*
- h) Are there any resolutions passed by a ¾ vote or unanimous vote that are required to be filed in the land title office but that have not yet been filed in the land title office?
_____ Yes _____ No *[attach copy of all resolutions]*
- i) Has notice been given for any resolutions, requiring a ¾ vote or unanimous vote or dealing with an amendment to the bylaws, that have not been voted on?
_____ Yes _____ No *[attach copy of all notices]*
- j) Is the Strata Corporation party to any court proceeding or arbitration, and/or are there any judgments or orders against the Strata Corporation?
_____ Yes _____ No *[attach details]*
- k) Have any notices or work orders been received by the Strata Corporation that remain outstanding for the strata lot, the common property or the common assets?
_____ Yes _____ No *[attach copies of all notices or work orders]*
- l) Number of strata lots in the strata plan that are rented _____

Date: _____ [month, day, year]

Signature of Strata Manager

Strata Property Act
Form F (Section 115)
CERTIFICATE OF PAYMENT

The Owners, Strata Plan _____ [*the registered number of the strata plan*] certify under section 115 of the *Strata Property Act* that the owner of the strata lot described as

_____ [*parcel identifier*] _____ [*legal description of strata lot*]

- a) does not owe money to the Strata Corporation, or
- b) does owe money but
 - (i) the money claimed by the Strata Corporation has been paid into court, or to the Strata Corporation in trust, under section 114 of the *Strata Property Act*, or
 - (ii) arrangements satisfactory to the Strata Corporation have been made to pay the money owing.

Date: _____ [*month, day, year*]*

Signature of Strata Manager

* Section 115(2) of the Act provides that a Certificate of Payment is current for the purposes of section 256 of the Act for a period of 60 days from the date issued.